Meeting Minutes

For the group meeting that was held on 27th April 2022

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| **Chair** | Ying Liao |
| **Attendees** | Ruwen Yi  Yuhao Wang  Yingyu Wei |
| **Apologies** | None |

# 1 Meeting Location and Duration

The first group meeting in Sprint 4 was held online, from 3:00 to 4:20 pm, on 27th April 2022.

# 2 Meeting Outcomes

* Assigned Milestone1 report each part to group member, everyone needed to complete them before the other day's workshop(5pm 28/04/2022)
* The search function will be divided two version, the back-end team will complete the basic function which is switch buttom or dropbox to specify what result the client wants to search first.
* Yingyu presented the progress of prototype made in Figma.
* Archived issue: #8, #27, #23, #31, #41, #21, #39, #13, #32, #28, #25, #22 in GitHub.

# 3 Tasks to do

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| **Tasks** | **Assigned to** | **Deadline** |
| Outputs' part of the Milestone1 Report | Ruwen | By 14:00, 28th April |
| 'Team Reflection on Progress' part of the Milestone 1 Report | Ying | By 14:00, 28th April |
| Team Reflection on managing problems' part of the Milestone 1 report | Yingyu | By 14:00, 28th April |
| Search bar switch buttom or dropdown box feature | Ying | By 23:59, 30th April |

# 4 Next Meeting

Next meeting is a group meeting and will be held on Discord at 1:00 pm, on 29th April.